



Finance Committee Meeting Minutes

April 14, 2014 8:00PM, Community Room

Tyngsborough Town Hall

Tyngsborough, Massachusetts

Members Present: Robert Mullin, Chairman (RM)
Darryl Wickens, Vice Chair (DW)
Scott Hammer, Secretary (SH)
Chris Mellen (CM)
Paul Morin (PM)

Attendees (joint session): Michael Gilleberto, Town Administrator
Nina Nazarian, Assistant Town Administrator
Kerry Colburn-Dion, Finance Coordinator
Therese Gay, Administrative Assistant
Karyn Puleo, Board of Selectmen
Robert Jackson, Board of Selectmen
Rick Reault, Board of Selectmen
Corliss Lambert, Board of Selectmen

DW made a motion to come into session at 8:05 pm, RM seconded all in favor 5-0-0.

Item 1: Joint Budget Meeting (with Board of Selectmen)

Supporting documents

FY 2015 Departmental Budget Requests Memo

A. Report on Operating Budget Request Status

The Town Administrator presented the above level-funded requests for municipal departments for FY 2015. Out of a total of \$407,000 in additional requests, \$186,000 were identified as high priority needs or restorations of previous cuts that should be budgeted. With these additional requests, the total FY 2015 municipal budget is \$64,000 below the anticipated revenue share.

The State Cherry Sheet figures were received and the town is expected to receive a net increase of \$39,160 over the initial estimate. The updated revenue shares for Town and School Committee

expenditures respectively, are now \$6,964,564 and \$18,061,459. Recommendations were made to use \$275,000 of free cash to fund the FY 2014 snow and ice deficit, \$25,000 of free cash to fund moving expenses and furniture/fixtures/equipment for the new Senior Center, and \$34,000 of free cash to fund the decennial Tyngsborough High School accreditation. This would leave a balance of \$86,779 in Free Cash.

The town also received approval to use the MSBA grant funds from the Lakeview project which means that the expected amount of \$675,000 is available for FY 2015 capital improvements.

B. Warrant Article Review

The plan is to do a complete review of the Town Meeting warrant articles at the 28 April meeting. Discussions were held on Articles 12 and 13 with the Board of Assessors. Article 13 is a request for \$9,600 for the purpose of converting the existing AutoCAD map text, which is a one-time expense. Discussions on Article 15 were held with the Board of Health. This article would make Tyngsborough a member in the Central Massachusetts Mosquito Control Project. Mr. Tom Dushesne, Central Massachusetts Mosquito Office, presented the scope of the work that they do and how it will be utilized in town. The Board of Health will be placing the article on the warrant but has not yet made a recommendation on the article.

Other discussions which took place during the joint session included an update on the Phase 1 West sewer project, a presentation from the Government Study Commission, and a discussion on the pothole repair program

Item 2: Adjournment

DW made a motion to adjourn at 9:45 PM, seconded by PM. All in favor 5-0-0.

Prepared by: Scott Hammer, Finance Committee Clerk